

## **Data Analyst**

The Aegis Premier Solutions includes three unique companies – Aegis Premier Solutions, Aegis Processing Solutions and Aegis Premier Technologies – that have joined forces to provide our clients with an A to Z suite of services to help navigate through the various aspects of fundraising.

The Senior Data Analyst will help new clients convert their data onto the Aegis CRM platform. The key lies in conducting an accurate and thorough data conversion while providing a great implementation experience for new clients. The Senior Data Analyst will bring prior experience to take on high complexity conversions and help establish new best practices.

### **Responsibilities and Duties**

- Conduct data assessments and implementation discovery with meticulous attention to detail
- Execute every step in the conversion process while constantly keep an eye out for improvements in the process
- Use tact and diplomacy to set the right expectations with internal stakeholders and clients throughout the data conversion process, including both verbal and written communication
- Manage multiple conversion projects simultaneously, and prioritize effectively to ensure on-time and accurate conversions
- Navigate highly complex data conversions, often from multiple sources with initially ambiguous business goals
- Develop and deploy solutions via ETL programming to build and automate conversion processes
- Understand client business rules and build out critical custom process via SQL
- Create metrics to ensure data integrity before and after conversions

### **Qualifications and Skills**

- Post-secondary education in engineering, IT, sciences, or business or equivalent experience
- 3+ years of proven success in a relevant role
- Data conversion experience in a SaaS environment preferred
- Familiarity with various data formats – Microsoft Excel, Access, SQL, and others
- Experience using ETL tools such as SSIS to convert and manipulate data in various formats including Excel, flat files, FoxPro and Access
- T-SQL knowledge and understanding of programming logic
- Excellent attention to detail
- Strong organizational skills, ability to manage multiple priorities, and excellent project management ability
- Team player with high ownership of work